## APPLICATION FOR EMPLOYMENT FORM



DOC NO. HR001-00 REV. 4

Issue Date: 9-8-2017

## **CONFIDENTIAL**

NOTE The completion of this form does not indicate that there is any obligation on

Page Macrae Engineering to engage the Applicant.

**PURPOSE** This information is collected for the purpose of assessing your suitability for employment at

Page Macrae Engineering.

## Please use BLOCK LETTERS

(To be completed personally by the Applicant)

Position Applied for:
Surname:
Given names:
Are you known by any other names?
Residential Address:
Postal Address: (If different from above)
Phone: Mobile:
Date of Birth: Email:
Place of Birth:  Country  Town
Are you a NZ Citizen? Yes No  If answered 'No' above, then do you hold a current NZ Work Permit? Yes No
Current employer's name:
Previous employer's name:
Reasons for leaving current/last employment:
Are you seeking engagement as an employee or a contractor?
If as an employee, are you seeking permanent, fixed term or casual employment?
Have you applied for a position at Page Macrae Engineering in the past?  Yes  No
If answered 'Yes' above, when did you apply?
who did you speak with?

Please supply your current CV with this application form

If applying for a workshop/trade position, please complete the skills assessment form

## **SKILLS ASSESSMENT FORM**



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Rev. 2

Name:	
What is your Trade Qualification?	

SKILLS SELF ASSESSMENT								
How do you rate yourself in the following?	No Experience	Limited Knowledge	Competent	Able to Supervise	Able to Instruct			
General:	S X	Lim Kno	S	Abl Sup	Abl			
Technical Skills								
English Language Speaking and Comprehension								
Communication Skills								
Conscientiousness								
Teamwork								
Drawing interpretation								
Problem Solving						Φ		
Ability to work unsupervised						Years Experience		
Health and Safety Knowledge						Years Experi		
Welding:						Yea		
TIG Welding (GTAW)								
MIG Welding (SMAW)								
Stick Welding (MMAW)								
Plasma Arc Welding (PAW)								
Sub Arc Welding (SAW)								
Pipe Welding - General								
Current ASME Weld Qualification? Yes No								
Current AS/NZS4711 or AS/NZS 2980 Qualification? Yes No								
Processing:								
Pipe Spooling and Fabrication								
Pressure Testing - Hydro								
Pressure Testing - Pneumatic								
Plasma Cutting								
Gas Cutting								
Machining								
Mechanical Ability (fitting and alignment etc)								
Pickling and Passivating Stainless Steel								
Rolling and Forming								
Machinery Use:								
Hydraulic Brake Press								
Guillotine								
Drill Press								
Lathe								
Mill								
Powered Hacksaw								
Forklift								
Magbase Drills								
Linishers and Grinder								
150 T Hydraulic Press								
Plate Rollers								
Sectional Rollers								
Gantry Crane								
Mobile Cranes								
Punch and Shear Machine								
Labourer:								
L. Company of the com								
Signature:	Date:							

**Privacy:** As required by the Privacy Act 1993, we follow strict security procedures in the storage and disclosure of information which you have given us to prevent unauthorised access. It is the sole possession of Page & Macrae Ltd (trading as Page Macrae Engineering) and will not be sold, given away or distributed to any other third party.